Rocío Rosa MY SPANISH LANGUAGE COACH www.myspanishlanguagecoach.com rocio@myspanishlanguagecoach.com 0034 629 963 599

Work Experience

-2019-Ongoing. Spanish Teacher, Translator and Editor. MY SPANISH LANGUAGE COACH www.myspanishlanguagecoach.com

-2018-January 2019. Spanish Tutor. SPANISH TUTOR DC. LLC. WASHINGTON DC, USA. Spanish lessons and tutoring. One to one, groups.

-2017-January 2018. Cooperative Play Program Duty Participant. DC PARKS AND RECREATION DEPARTMENT, WASHINGTON DC, USA Implementation of the daily routines outlined by the Facilitator assisting children from 18 months to 5 years through structured play and creative experiences. The DPR Cooperative Play Program assists in advancing youth development outcomes and offers young children a solid foundation for emotional, physical, social, and intellectual growth.

–2014-2015. Volunteer Teacher and Translator.

CENTRE SAUVEGARDE DE LA JEUNE FILLE D'AGADIR, MOROCCO (ORPHAN ESTABLISHMENT).

French lessons and after-school support, A1 to B1 level, to resident students.

-2012-2013. French / Spanish Supply Chain Executive.

PLANTRONICS BV. AMSTERDAM, THE NETHERLANDS.

Commercial, administrative and legal texts translation. Order management, calls and complaints handling, providing close cooperation with Sales, Logistics, Supply Chain and Finance. Work developed in English and French.

*–***2009–2011.** French / Spanish Interpreter and Supply Chain Coordinator. SPG-PACK. ARRAS. FRANCE.

Interpreting meetings, interviews and economic or juridical negotiations in the take over of a French company by a foreign company. Liaising the communication between both headquarters. Coordinating and implementing the logistic and IT system of the new factory in France. **-2008-2009.** Spanish Teacher.

LYCÉE HOTELIER LE TOUQUET. LE TOUQUET-PARIS-PLAGE, FRANCE. Spanish for specific and professional purposes teaching to a hotel industry professional high school students.

Education

*–***2015.** Specific Training on Coaching and Motivation. Foundation of the University of Málaga, Spain.

*–***2011.** Spanish as a Foreign Language Specific Education. Cervantes Institute, Madrid, Spain.

*–***2008.** B. A., Translation and Interpretation (French/English). Autonomous University, Madrid, Spain.

-2005. B. A., Advertising and Public Relations. University of Málaga, Spain.

Student Exchange Programs Experience

-2008/09. Spanish Instructor at the Lycée Hôtelier Le Touquet, France.

–2006-2007. SICUE / SÉNECA Mobility Programme at the Universidad Autónoma de Madrid, Spain.

–2003-2004. SÓCRATES / ERASMUS Mobility Programme at the Université Rennes 2, France.

Languages

SPANISH	Native.
ENGLISH	2+ Advanced Mid. B2 CEFR Certificate.
FRENCH	2+ Advanced Mid. B2 CEFR Certificate.
DUTCH	2+ Advanced Low. B1 CEFR Certificate.
ITALIAN	1+ Intermediate Mid. A2 CEFR Certificate.

Spanish as a Foreign Language Specific Education

–2011. «Spanish as a Second Language Teacher Course». Cálamo&Cran. Madrid, Spain.

–2011. «Spanish as a Second Language Grammar Course». Cálamo&Cran. Madrid, Spain.

–2011. «Effective classroom management techniques». Cervantes Institute. Utrecht, The Netherlands.

-2010. «Motivation and Learning». Cervantes Institute. Madrid, 2010.

*–***2007. «**Spanish as a Second Language Certificate». Universidad Complutense de Madrid, Spain.

Translations

-2015. Marbella International University Centre. Informe de Autoevaluación de la Comisión para la Acreditación y Garantía de Calidad (CAQA). [English to Spanish].
-2014. Fondation du Sud pour le Développement et la Solidarité. Newsletter LAZOS -Noviembre 2013. [French to Spanish].

–2012. Schwob, Marcel. *El deseo de lo único. Poética de la ficción*. [French to Spanish]. Páginas de Espuma, Madrid, 2012. ISBN: 978-84-8393-160-8.